



*advancing women's health through education*

**Association of Professors of Gynecology & Obstetrics**

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[www.apgo.org](http://www.apgo.org)

March 2009

Dear Colleague:

The Association of Professors of Gynecology and Obstetrics (APGO) is pleased to announce the 2010 APGO Academic Scholars and Leaders Program. This will be the thirteenth class of physician/students under this program.

The program's purpose is to provide interested faculty, who have major teaching responsibilities, with a vigorous curriculum addressing aspects of the educational process. Through a combination of didactic sessions, independent study, and projects supervised by course faculty and local mentors, graduates will be taught instructional theory, research design, curriculum design, multiple instructional formats and other tools necessary to be leaders in ob-gyn education.

Enclosed is a program announcement and application form. I am pleased to send you this material and look forward to your application. **Please note the deadline for applications to be received in hardcopy (no online or facsimile submissions accepted) at the APGO office is July 10, 2009.** If your application is received *after* this date, it will *not* be considered. The Advisory Committee will meet in August to review applications, with notification of selected scholars by **September 30, 2009.** (*If you are a graduate of this program, please pass this information and application to one of your colleagues whom you feel would benefit from the program.*)

With your application, you must include:

1. Your current Curriculum Vitae
2. Provided Statement of Support signed by your chair
3. A separate cover letter from your chair stating what he/she expects the value of your participation will be to the university/or institution.
4. A personal statement indicating why you want to participate in this course, a statement of agreement to complete course requirements, and how you intend to use the knowledge and skills gained from this experience.

If you do not have *all* of the required components, your application will not be considered.

We are very excited about the **APGO Academic Scholars and Leaders Program** and have seen from previous classes that it greatly enhances the quality of education in obstetrics and gynecology by providing physician faculty with the skills and knowledge necessary to be outstanding teachers and educational administrators. Should you require further information regarding the program, please do not hesitate to contact the **APGO office at (410) 451-9560.**

Sincerely,

William N.P. Herbert, MD  
Professor and Chair  
Department of Obstetrics and Gynecology  
University of Virginia  
Chair, Advisory Committee  
APGO Academic Scholars and Leaders Program



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**2010-2011**  
**APGO ACADEMIC SCHOLARS AND LEADERS PROGRAM**  
**APPLICATION FORM**

**APPLICATION DEADLINE: JULY 10, 2009**

**To be considered, application must be in the APGO office no later than July 10, 2009!**

**APGO Academic Scholars and Leaders Advisory Committee:**

**Chair**

William N.P. Herbert, MD, University of Virginia

**Members**

Lee A. Learman, MD, PhD, Indiana University School of Medicine

Douglas W. Laube, MD, MS, University of Wisconsin-Madison

Diane M. Magrane, MD, Center for Executive Leadership in Academics

Frank T. Stritter, PhD, University of North Carolina-Chapel Hill

Louis A. Vontver, MD, MEd, University of Washington

Loretta K. Goodwin, Solvay Pharmaceuticals, Inc.

Donna D. Wachter, APGO Executive Director

# APGO ACADEMIC SCHOLARS AND LEADERS PROGRAM

## OVERVIEW

The APGO Academic Scholars and Leaders Program is an initiative of the Association of Professors of Gynecology and Obstetrics (APGO). Its purpose is to enhance education in obstetrics and gynecology by preparing ob-gyn physician faculty, through a rigorous 15-month curriculum, to possess the skills and knowledge necessary to be outstanding teachers and educational administrators. The thirteenth program will begin in January 2010.

## BRIEF BACKGROUND

Consistent with APGO's mission to enhance education in our field of medicine, this program provides a mechanism, on a national level, to draw on the success of other similar programs. Recognizing the potential value in developing true professional teachers, APGO Past-President Frank W. Ling, MD, proposed this program to industry in 1997, and it was funded by a generous endowment to the APGO Medical Education Foundation at that time.

## PROGRAM PURPOSE

The program's purpose is to improve education in the field of obstetrics and gynecology by providing motivated physician faculty with the skills and expertise to enhance all aspects of educational scholarship and leadership. In addition, graduates are expected to fulfill major educational responsibilities and positions within their medical centers.

## SKILLS/KNOWLEDGE

Upon completion of the curriculum, it is expected that graduates be skilled in:

- curriculum design
- instructional formats
- instructional theory (adult learners)
- large group instruction
- small group instruction
- clinical instruction
- feedback performance
- assessment of performance/knowledge
- educational research designs
- management/leadership skills
- organizational change

## FACULTY

The faculty includes six clinician-educators who represent leadership in education for APGO and five PhD educators, considered national leaders in medical education in the country. In addition, local mentors will provide significant support in education for the physician-student enrolled in this program.

## CURRICULUM

The curriculum will consist of four major components:

- curriculum and instruction
- measurement and evaluation
- research and statistics
- leadership and management

## FREQUENCY OF OFFERING

The first class began in January 1998 and classes have been held every year since. Nearly 200 scholars have graduated from the program, with another 40 expected to graduate by 2011.

## FORMAT

The program is designed to be vigorous, interesting and interactive. The didactic portion is no more than 50% of the course, with case studies, problem solving and other interactive experiences completing the curriculum. Each session is evaluated at its completion on an ongoing basis, with in-course modifications as deemed appropriate. A thesis and practicum are essential parts of this program, with completion of these elements required for graduation. Graduation will not occur until each scholar has attended and fully participated in each educational session of the program, has completed his/her project (including writing in proper manuscript form), and satisfied all other requirements of the program.

The time considerations for the physician-student will consist of four meetings: days adjacent to the annual January APGO Faculty Development Seminar, two annual CREOG & APGO Annual Meetings, and a freestanding meeting in late summer.

The majority of class time will occur in January when physician-students arrive two days preceding the January seminar. At the 2010 CREOG & APGO Annual Meeting, physician-students will be asked to arrive two days earlier than the standard meeting time. A weekend meeting will be held in August 2010. At the subsequent 2011 CREOG & APGO Annual Meeting, an additional half-day will be required for presentations and graduation.

Between meetings, physician-students will engage in various assignments and projects. Though impossible to state an estimated number of hours per week, it is anticipated that the time demands, though not overwhelming, will be considerable due to the intensive curriculum.

## SELECTION OF PHYSICIAN-STUDENT

**All candidates must hold membership in APGO by October 15 of the preceding year in which they apply and have a strong interest in and evidence of participation in educational activities.** Preference is given to individuals who currently fulfill defined administrative positions. The candidate must submit curriculum vitae detailing educational experience; a personal statement to include the basis for interest in the program and its proposed application, once completed; and a letter of support *and* a signed statement of commitment from the candidate's chair. This statement must include the provision of time for participation, financial support for the course, and future plans for utilizing the skills and expertise gained by the candidate in the program. If you hold a title of assistant or associate clerkship or residency director, please outline your specific responsibilities and how they differ from the director.

In addition, a local mentor who has indicated a willingness to advise and support the candidate in his/her efforts must be named. Finally, candidates must sign an agreement wherein they pledge to satisfactorily fulfill all elements of the curriculum, including modifications as deemed necessary by the faculty, to attend all sessions at all meetings, to complete all assignments, including a practicum, a project and presentation. In addition, each candidate will endorse a clear understanding that evaluation of ongoing participation and completion of this program is solely the decision of the faculty. Failure to participate fully will lead to dismissal, for which there will be no refund of fees. The program is limited to 20 participants. *Please note that if more than one person applies from the same institution, it is assumed that, should both of these individuals be selected, they will both be able to participate.*

**All applications must be complete when submitted. Facsimiles will not be accepted.**

### **FINANCIAL CONSIDERATIONS**

The cost for each physician-student will be \$3,200 for 15-month duration of the program. This will be paid in advance. In addition, the department of the physician-student is expected to provide:

- Travel and hotel expenses for all four required meetings;
- Registration fee (approx. \$425) for the 2010 Faculty Development Seminar;
- Registration fee (approx. \$285 each meeting) for the two CREOG & APGO Annual Meetings in March 2010 and 2011

Travel arrangements are to be made by the physician-student. The tuition fee of \$3,200 will be payable upon confirmation by APGO of the physician-student's acceptance into this program.

### **PROJECT CONTINUATION**

Should graduates wish to continue work on your project, they are welcome to apply for the APGO Martin L. Stone, MD, Fund for the Advancement of Medical Education in Obstetrics and Gynecology. This fund provides financial support for projects that expand the educational capabilities and/or measurably enhance the educational programs initiated by graduates of the APGO Academic Scholars and Leaders Program during the time of their participation in the program.

This award is unique in that only graduates from the APGO Academic Scholars and Leaders Program may apply, and the funds must be used to advance their research project or an extension of that project, which was initiated while a participant in the program.

The award is granted on a competitive basis, and more than one award may be given, depending on the project's impact on the APGO membership and its budget.

Details on this award may be found at [www.apgo.org/grantsandawards](http://www.apgo.org/grantsandawards). The submission deadline is October 1 of the year preceding your graduation from the program.

## 2010-2011 MEETING DATES

- APGO Academic Scholars and Leaders sessions begin:  
APGO Faculty Development Seminar:  
The Fairmont Hotel, Scottsdale, AZ
  - January 11-12, 2010 – APGO Academic Scholars and Leaders Program
  - January 13-19, 2010 – APGO Faculty Development Seminar
  
- APGO Academic Scholars and Leaders sessions continue:  
CREOG & APGO Annual Meeting  
Hilton Orlando Bonnet Creek, Orlando, FL
  - March 1-2, 2010 – APGO Academic Scholars and Leaders Program
  - March 3-6, 2010 – CREOG & APGO Annual Meeting
  
- APGO Academic Scholars and Leaders summer session:  
Location to be determined
  - Dates to be determined
  
- 2011 CREOG & APGO Annual Meeting sessions continue:  
Location to be determined
  - Dates to be determined

**APPLICATION FORM**  
**APGO ACADEMIC SCHOLARS AND LEADERS PROGRAM**

**PLEASE PRINT**

Full Name: \_\_\_\_\_

I have been an APGO member since \_\_\_\_\_.

Current Academic Rank: \_\_\_\_\_

Institution: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Major Educational Responsibilities:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

My local mentor will be: \_\_\_\_\_ E-mail: \_\_\_\_\_

**I have enclosed the following:**

- \_\_\_\_\_ Current curriculum vitae. *Note: If you hold a title of assistant or associate clerkship or residency director, outline your specific responsibilities and how they differ from the director.*
- \_\_\_\_\_ Statement of commitment and support form (below, signed by both applicant and chair)
- \_\_\_\_\_ Personal letter from chair stating what he/she expects the value of your participation will be to the university/or institution.
- \_\_\_\_\_ A personal statement from applicant (*limited to two pages, double-spaced*) indicating:
  1. Why you want to participate in this course;
  2. Statement of agreement to complete course requirements; and
  3. How you intend to use the knowledge and skills gained from this experience.

Note: Do not send tuition fee at this time. All applications must be complete when submitted. Facsimiles or online submissions are not be accepted. **Applications must be received in the APGO office no later than July 10, 2009, to be considered.**

**Return application and required documents to:** APGO, 2130 Priest Bridge Drive, Suite #7, Crofton, MD 21114. **Questions? Call (410) 451-9560.**

**STATEMENT OF DEPARTMENT CHAIR  
COMMITMENT AND SUPPORT  
APGO ACADEMIC SCHOLARS AND LEADERS PROGRAM**

I attest, with my signature, that \_\_\_\_\_ is a faculty member in good standing in my department, whose interests and talents lead me to believe that he/she would be an excellent individual to be engaged in this educational program.

I have reviewed the information concerning the APGO Academic Scholars and Leaders Program with this candidate, who is an APGO member in good standing. By signing this statement, I pledge my support to his/her involvement in this program.

Specifically, I agree to:

1. Support this faculty member throughout the 15-month curriculum, with respect to individual projects and local assignments;
2. Encourage the support of other faculty and personnel in participating in such projects;
3. Pay from department funds the sum of \$3,200 tuition in advance of the course;
4. Provide the expenses, travel, housing and registration fees for this faculty member to attend:
  - (a) January 2010 APGO Faculty Development Seminar, including 3-4 days of additional time to participate in the curriculum;
  - (b) 2010 CREOG & APGO Annual Meeting; arrive two days early for participation in this curriculum;
  - (c) a weekend class session in late summer; and
  - (d) 2011 CREOG & APGO Annual Meeting to participate in research presentations and the graduation awards ceremonies.

I also pledge that, upon completion of this curriculum, this faculty member will be provided responsibilities commensurate with the knowledge and skills learned from this curriculum. Furthermore, fulfillment of these responsibilities will provide important evidence with respect to academic promotion and securement of tenure, if applicable, at the appropriate time.

\_\_\_\_\_  
Candidate's Name (Print)

\_\_\_\_\_  
Chair's Name (Print)

\_\_\_\_\_  
Candidate's Signature

\_\_\_\_\_  
Chair's Signature